



SPECTRUM

Society for Community Living

3231 Kingsway, Vancouver BC, V5R 5K3

phone: 604-323-1433 fax: 604-321-4144

www.spectrumsociety.org

DATE: MARCH 31, 2005
TO: ALL SPECTRUM STAFF
RE: SUMMER CAMP 2005

Spectrum has once again booked the YMCA Camp Howdy facility for a summer camping trip in June. The camp is located in Belcarra Regional Park, about ten minutes outside of Port Moody. It is a modern facility with all the usual camp amenities - cabins, fully accessible bathrooms, waterfront access, and dining facilities. With the exception of the waterfront, the entire camp facility is wheelchair accessible. For people with limited mobility, we will be arranging transportation to nearby White Pine beach, which is accessible, so that all campers can enjoy some time at the beach.

The deadline for camper registrations is Friday, April 22nd. This will allow us to give people enough notice for any cancelled shifts so that staff can make alternate arrangements if they need to.

Please note: Due to a reduction in our gaming grant, which funds about 50% of the camp costs, we will be staying for two nights this year instead of three. We will depart Vancouver at 2:00 p.m. on Friday, June 17, and return at approximately 5:30 p.m. on Sunday, June 19th.

YOU'RE INVITED!

Employees of Spectrum are invited to apply for positions as camp counsellors. We will be following Spectrum policy regarding wages paid for staff accompanying people on vacations, as outlined in the Personnel Policy and Procedures Manual. We will need about twenty staff to attend this year's camp.

FREQUENTLY ASKED QUESTIONS:

1. If the individual I support goes to camp, does that mean I have to go too?
No. The two processes, camper applications and staff applications, will be separate. It is always preferable to have staff who know the campers, so if no-one from the person's team applies to be a camp counsellor we will need to plan for how best to support the person at camp.

2. If the individual I support goes to camp and I do not, what are my options?
 - a) *You can take vacation time;*
 - b) *You can talk to the Managers of other programs and see if shifts are available at other homes;*

- c) *You can take an unpaid leave of absence;*
- d) *You can save up your stat days and take off days "in lieu" that weekend (Good Friday and Victoria Day stats will give you two days pay).*

3. How much time will we get for breaks if we go to camp?
Camp is meant to be a relaxing and fun experience for everyone, so there will be plenty of opportunities for staff to take breaks. Most often the breaks are arranged informally by trading off with a co-worker. We will also have designated relief people who can cover for staff breaks.

4. Can I attend camp for only part of the time?
We are open to considering requests from people wanting to attend camp on a part-time basis. Two staff may want to split a camp counsellor position, or drive up for a day with an individual they support who wants to come just for the day. We may need extra staff to come up just for an 8-hour shift.

CAMP COUNSELLOR APPLICATION
SPECTRUM SUMMER CAMP 2005

Please tear off this portion and return to Susan at the office before Friday, April 22nd.

Name: _____ Phone: _____.

Address: _____.

Special interests, abilities (eg. music, arts & crafts, outdoor activities):

Dietary restrictions / allergies:

_____.

Emergency contact: _____ Phone: _____.

Other comments: _____.

Is there a particular camper you would like to accompany?

_____.