

*family*WORKs

The Family Support Institute of BC is **HIRING** *family*WORKs leaders throughout BC!

Position Locations

The Family Support Institute is looking to hire 1 paid, contracted individual to lead a *family*WORKs chapter in the following regions:

- **Burnaby (Burnaby, New Westminster)**

What is *family*WORKs?

*family*WORKs meetings are family driven conversations about employment that aim to enable families to move towards creating a vision for their son and/or daughter that includes employment as an option.

*family*WORKs is about shifting attitudes. We want to work with families to show what is possible in terms of employment. Our goal is to identify, acknowledge, and work through family barriers to employment options.

For more information please see our website at <http://familyworksbc.com/>

What is FSI looking for in a lead for each chapter?

The lead must:

- Have a family member with a disability
- Have a desire and ability to lead interesting and diverse conversations
- Want to build capacity in other families by exploring employment options
- Believe in the value of parent to parent mentor opportunities
- Have a keen desire to learn with a group

Facilitator responsibilities

1. Host monthly *family*WORKs meetings for families
 - Organize meeting space, refreshments, fliers and marketing materials
 - Facilitate the meetings locally in an unbiased, inclusive manner and support the needs of the families in those groups to have the opportunity to discuss and brainstorm ideas as they determine
 - Ensure posters and information is sent for inclusion on *family*WORKs website, Facebook page, and FSI website and calendar

- Participate in meetings relevant to the topic in local community to support the advancement of the *familyWORKs* project and chapter
- 2. Develop input for an evaluation & debrief framework
 - Maintain a place of information storage for future use such as participants' information, feedback forms (emails, suggestions, etc.), monthly summaries, etc.
 - Participate in a monthly conference call with all of the facilitators throughout the province
- 3. Develop a marketing framework
 - Maintain your chapter list serve or contact list
 - Maintain a speaker list and potential topic list for meetings
 - Communicate meetings to locations and places that can assist in circulating information to families in community
- 4. Commit 10-15 hours per month to complete these duties

Who to contact if you are interested?

If you are interested in leading one of the chapters above please apply to:

Danielle DeVries, *familyWORKs* Coordinator, Family Support Institute of BC

(604) 540-8374 ext 526

ddevries@fsibc.com

Application deadline September 30, 2016

In your correspondence please include:

- a bit about yourself, including contact information
- where you propose hosting a local chapter
- why you feel you would be a good lead for the local chapter
- 3 main reasons you feel this project is necessary and relevant

Thank you for your interest in supporting and strengthening *familyWORKs*

