

## Changes to Spectrum policies and procedures (2024)

### Policy 00.1 Privacy Policy (Persons Served)

- Added clause on obtaining consent for monitoring of individual activities.

### Policy 1.0 Service Scope and Access

- Edited description of Community Housing for clarity.
- Added Support Coordination as a service category.

### Policy 4.1 Individual Rights (Plain Language)

- Added to the list of person's rights at Spectrum:
  - Right to consent to personal and intimate care.
  - Right to consent to monitoring.

### Policy 9.0 Levels of Support and Supervision – changed to Levels of Support and Monitoring

- Added clause on remote support.
- Added clause on technology monitoring.

### Policy 17 Spectrum Vehicles

- Added clause stating that Spectrum staff will be trained on the safe use of any Spectrum vehicles they are required to drive in the performance of their duties.
- Added list of emergency supplies to be kept in Spectrum vehicles.

### Policy 25 Critical Incident Reporting

- Removed exclusionary time-out as an incident category.
- Edited clause on Restricted Practices for clarity.
- Edited Misuse of Illicit Drugs or Licit Drugs incident category to include overdose.

### Policy 37 Medical Emergency

- Edited list of when to seek emergency treatment to include misuse of licit or illicit drugs requiring medical attention (including overdose).

### Personnel Policy 4.0 Requirements for Employment

- Added clause on verification of credentials with original source.

### Personnel Policy 4.1 Covid-19 Vaccination Policy

- Note that this policy has been cancelled as of December 10, 2024

Personnel Policy 4.1 Vaccination Status Collection Policy

- Note that this policy has been cancelled as of December 10, 2024

Personnel Policy 8.0

- Updated wage grid with new rates

Personnel Policy 24 Professional and Educational Development

- Changed approval for training allowance from Director to Coordinator.
- Increased training allowance from \$150 to \$250.